



## **FULL COUNCIL MEETING**

**Tuesday 28<sup>th</sup> April 2026 at 19.30pm**

**Address for meeting: QAMP Committee room.**

**Present:** Cllrs John Hughes-Chair (JH), Steve Ritchie (SR), Miles Grocott (Mgr.), Leanne Edwards (LE), Amanda Symonds (AS), Pat Savage (PS) Di Buckley (DB), Tony Turnbull (TT),

The meeting was Quorate

**In Attendance:** M Evans (Clerk), District Cllr SGC Matthew Riddle (MR)

**FC/26/01** **Accept Apologies for Absence** Cllr Tony Williams and District Cllr SGC (TW)

**FC/26/02** **Declarations of Interest (DOI) under the Localism Act 2011 and requests for dispensations** n/a

**FC/26/03** **To Agree Minutes of the Full Council 31<sup>st</sup> March 2026 and any matters arising.**

The minutes were proposed by AS and seconded TT and unanimously Resolved by the council and will be signed by the Chair of the meeting.

The meeting was recorded in line with The Openness of Local Government Regulations 2014(SI2014/2095) and normally OPC protocol of deletion after 28 days.

**FC/26/04** **PUBLIC QUESTIONS TIME**

Members of the public are invited to make representations to Olveston Parish Council on any matters relating to the work of the Council. (Public Bodies admission to meetings) Act 1960.

None

**FC/26/05** **TO RECEIVE REPORTS ON ISSUES AFFECTING OLVESTON FROM SOUTH GLOUCESTERSHIRE Ward Severn Vale (SGC) COUNCILLORS**

Ward Councillor MR Report received and noted Annexe 1  
MR is following on the L19 inspector interest in the Foxhole Lane site  
Although SGC had removed the site on the verge of the B4461, the Planning Inspectors conducting the inquiry have asked SGC some questions regarding how the problems with the site could be mitigated. MR is concerned with this latest development and will be making further representations about it, including the accident record.

**FC/27/01**

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**FC/26/06 Finance Payments April 2026**

|                     |                                       |         |       |
|---------------------|---------------------------------------|---------|-------|
| APRIL 2026-payments |                                       |         |       |
| John Hughes         | Planting -QAMP roadway                | 287.24  | 45.88 |
| Core Clean          | APR26 inv 000015                      | 220.00  | 0     |
| Pat Savage          | April exps                            | 102.49  | 7.17  |
| Five valleys' signs | LE Badge                              | 8.28    | 1.38  |
| Alca/NALC/Fees      | Annual subscriptions                  | 570.28  | 0     |
| John Hughes         | FC, MR, DW exp                        | 101.98  | 17.00 |
| Zurich (2060.95)    | Annual insurance                      | 2626.71 | 0     |
| Parish Hall         | March 4 <sup>th</sup> inv. 3740-Pat S | 40.00   | 0     |
| Francis design ltd  | Refurb of 2 noticeboards              | 530.00  | 0     |
| Lindsay Smyth       | IT /website support Mar-Apr 260101    | 90.00   | 0     |
| John Hughes         | Mount pleasant trees QAMP             | 151.20  | 25.2  |

It was Resolved to pay all these payments proposed by PS and seconded by DB and all the payments/approvals were unanimously Agreed by the council.

**FC/26/07 QAMP development project update**

SR updated the committee that the QAMP refurbishment project had started on Monday 23<sup>rd</sup> March with an expected end date of 31<sup>st</sup> May 2026 -further details is that week 6 has been completed and on target to finish on time

**FC/26/08 DB Signs on QAMP wall**

It was unanimously Agreed that a Sign following a funding event and donation could proceed -facing the Cricket Pitch and a much welcomed thank you

**FC/26/09 Planning Minutes and update**

The minutes were noted in **Annexe 2**. SGC have taken up the Paddocks concerning compliance and lack of planning permission Mgr. updated on the Millpond and still not decided .MR commented that further information has arisen.

**FC/26/10 APA Arrangements 15<sup>th</sup> May 2026 update**

The posters and flyers had been circulated Also, a 'suggestion box' on the night was agreed. AS has the distribution list of invitees, with a good response so far with over 30 acceptances and increasing

**FC/27/02**

**FC/26/11      Action List Update- (issued separately)**

- Update see Annexe 3

**FC/26/12      OPC Chair update**

- Further discussion on the next 4/5 years later in the year
- Vicarage Lane Playing Fields signage at the top-**Danger KEEP OUT** -Clerk to establish legal wording with SGC legal department (disclaimer)

**FC/26/13      Clerk Report:**

- Special Expenses Update -Clerk updated on the process and MR confirmed he is in the scrutiny committee of SGC
- Old Down Cricket Club All Stars event is on 8th May 2026
- It was confirmed that no member had any conflict of interest with BDO LLP External auditors for AGAR return

**Future Items**

Armed Forces Charter -OPC to agree

Green Force showing -Climate Film change on 9<sup>th</sup> June 4.30pm -OPC will help promote



**Meeting finished 20.59 pm**

**Future meeting:    Full Council Tuesday 7 pm 5<sup>th</sup> May (Chair election) and Tuesday 26<sup>th</sup> May 2026 7.30 pm**

**FC/27/03**

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## Annexe 1

(MR) some updates from me, which he highlighted at the meeting.

1. The roll out of soft plastic recycling and three weekly bin collection has now started and the affected areas will receive a letter before the changeover, explaining the new system and the date when it starts. A large part of the Olveston Parish was already in the soft plastic pilot.
2. Pot holes are now gradually being repaired at a faster rate now that the drier, warmer weather has arrived.
3. The new Local Plan will start its public hearing in May through into June. Although SGC had removed the site on the verge of the B4461, the Planning Inspectors conducting the inquiry have asked SGC some questions regarding how the problems with the site could be mitigated. I am concerned with this latest development and will be making further representations about it, including the accident record.
4. Current SGC Consultations can be found at:  
<https://consultations.southglos.gov.uk/consult.ti/system/listConsultations>  
(none that directly affecting Olveston Parish)
5. Changes have been introduced to the Sort-It Centres in that residents must now book a time slot to visit. I continue to press the Council to collect used blister packs, this was first requested by Olveston and Tockington WI, but is difficult as blister packs are a mixture of metal and plastic.  
All the details can be found here: [Answers to your questions about waste and recycling | BETA - South Gloucestershire Council](#)
6. I continue to log potholes and escalate them where required with the Head of Streetcare. Potholes and other Streetcare matters can be logged at [Report it | South Gloucestershire Council \(southglos.gov.uk\)](#)
7. Help nationally and locally with the **cost of living** can be found at (see the home page) :  
<https://beta.southglos.gov.uk/help-with-the-cost-of-living>
8. SGC has set up an area on its web page (see the homepage) called the '**The Big Switch**', advice for residents and businesses of how to help the environment and cut carbon emissions at:  
<https://beta.southglos.gov.uk/environment-and-waste/energy-and-climate-change/the-big-switch>

Please continue to keep in touch on Olveston Parish matters.

## Annexe 2

### Planning Minutes

#### MINUTES OF A MEETING OF PLANNING COMMITTEE HELD

Wednesday 15th April 2026 AT 20.00pm Qamp Committee Room

PRESENT: Chair Cllr Miles Grocott (Mgr.), Cllr Steve Ritchie (SR), Di Buckley (DB)

In Attendance: M Evans -Clerk.

PL/25/088 To Receive and Accept Apologies for absence  
PL/25/089 To receive any questions, statements, or submissions from members  
of the public in attendance two members of the public  
PL/25/090 To Receive Declarations of Interest or requests for dispensations  
PL/25/091 To Approve and Sign the Minutes of the meeting 31.3.2026 as a  
Correct Record Agreed and approved

P26/00682/LB Partial demolition of outbuilding. Erection of single storey rear and  
side extensions to remaining outbuilding. - Buildings And Land Adjacent To Cromwell House The Street  
Olveston South Gloucestershire No Comment

P25/02682/PIP Permission in principle for the erection of 2no. dwellings. - Land At Old  
Down The Down South Gloucestershire BS32 4PH Already commented

P26/00725/F Greenways Vicarage Lane Olveston South Gloucestershire BS35 4BT  
Demolition of dwelling. Erection of 1no. self-build dwelling with associated works.  
Good design and complimentary to the neighbours ....No Objection  
Clerk to send OPC design statement document for reference

P26/00766/PNA Lower Hazel Farm Lower Hazel Rudgeway South Gloucestershire BS35 3QP  
Prior notification of the intention to erect 1no. agricultural steel framed building. No Comment

TO: NOTE APPEALS, APPEAL DECISIONS, AND PLANNING DECISIONS MADE IN THE PARISH

None this period

Finished 20.26 pm

Next Meeting Tuesday 28th April 2026 7pm

PL/25/27

## Annexe 3

### Action List

Matters arising (from last council meeting) and reviewed April 28<sup>th</sup>, 2026

Current Action List: **outstanding**

- I. QAMP side Kerbs- -Bollards have been installed and Kerb works is now delayed - due to start next week. As additionally agreed, planters in all down the goal side from the bollards (shrubs) to stop parking. **A further parking area at the other end of the pitch for 30 spaces is being progressed -start by 15.5.26**
- II. Communication events going forward -**AS to prepare training paper in 2026-updated -Assertion 10 O/S- TT,JH, Mgr**
- III. FC/25/38 JH has met with Tennis Chair -the new £15 rent to be invoiced (completed) and JH will agree an annual further contribution shortly in 2026-**JH still chasing -Tennis renewing their courts and a new system will be devised**
- IV. Peter Floyd-Traffic and Parking confirmed he will not be able to chair but will help the group on traffic issues etc - -Mgr and SR will give the group past papers/files when formed -**JH to revisit new chair**
- V. **TT to investigate a plaque in RL honour ( Tockington Green bench)-still deliberating**
- VI. **Olveston Primary School to arrange summer date visits for Councillors -ME still obtaining dates**
- VII. JH progressing the updated Village Design Statement -JH ready to go -**invitees list being prepared - 7pm TMS school-still to be arranged -JH to talk to the new Head**
- VIII. JH asked all councillors to think about 4/5 big items for the next 4/5 years and he will follow up
- IX. **Soldiers -3 -ME to find price and height and Armed forces Charter-for MAY F.C. -this was agreed and TT/AS to progress**
- X. **Vicarage lane -Pond at the top issue -to get legal advice 'Danger Keep Out' on Signage and disclaimer -ME**
- XI. **Additional car parking -by scout hut -new posts by 15<sup>th</sup> May 2026-30 spaces access from the highway road by the lay by**
- XII. **OUAFC Family fun day -Fun day 27<sup>th</sup> June and legends Day (Sept 6th)**

### Completed

Notice Boards -Tockington and Olveston -new back boards and window/panes to be replaced -ME to find contractor -received £530 quote (for both in total) -confirmed UV protection and to proceed in April 2026-**Completed**

Ends.....

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