



FULL COUNCIL MEETING

Tuesday 24th February 2026 at 19.30pm

Address for meeting: QAMP Committee room.

Present: Cllrs John Hughes-Chair (JH), Steve Ritchie (SR), Tony Turnbull (TT), Miles Grocott (Mgr.), Leanne Edwards (LE), Di Buckley (DB),

The meeting was Quorate

In Attendance: M Evans (Clerk), Cllr Matthew Riddle (MR) - District Cllr SGC

FC/25/113 **Accept Apologies for Absence** Amanda Symonds (AS), Tony Williams and District Cllr SGC (TW), and Pat Savage (PS)

FC/25/114 **Declarations of Interest (DOI) under the Localism Act 2011 and requests for dispensations**
n/a

FC/25/115 **To Agree Minutes of the Full Council 27th January 2026 and any matters arising.**

It was Resolved that any Ward Cllr report issued to the Clerk, or Councillors directly, would be deemed noted and Annexed for the public record. Any further discussions would be duly minutes under the heading report item. This was Proposed by JH and seconded by Mgr, and unanimously Resolved by the council

The 27.1.26 minutes were proposed by TT and seconded SR and unanimously Resolved by the council and will be signed by the Chair of the meeting.

The meeting was recorded in line with The Openness of Local Government Regulations 2014(SI2014/2095) and normally OPC protocol of deletion after 28 days.

FC/25/116 **PUBLIC QUESTIONS TIME**

Members of the public are invited to make representations to Olveston Parish Council on any matters relating to the work of the Council. (Public Bodies admission to meetings) Act 1960.
None

FC/25/117 **TO RECEIVE REPORTS ON ISSUES AFFECTING OLVESTON FROM SOUTH GLOUCESTERSHIRE Ward Severn Vale (SGC) COUNCILLORS -including discussions on A38 and Car Parking Charges**

Ward Councillors REPORTS RECEIVED Annexe 1

Further discussions took place on the problems of the A38 upgrades creating 'rat runs' through villages as a spin off, including speeding at Old Down rd, Elberton Rd and Hazel Lane, plus the terrible state of pot holes.MR will take the request back to Street Care on an audit of the actual pothole repairs and equipment used -are there better options available?

FC/26/27

Olveston Parish Council Registered Address: QAMP, Old Down, Bristol, BS32 4PH

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FC/25/118 Finance payments and approvals for February 2026

FEB 2026-payments			
Tony Turnbull	Silver birch tree-sodbury tree ltd	66.00	11.00
SGC	INV 3900056424-Church pond work	1800.00	300.00
Hathaway (part pay)	Vicarage Play tree/hedges- 1100	870.0	145.00
John Hughes	Gate Lock- Vicarage Lane	27.99	4.66
Motion	Vicarage lane Farm gate signs	253.20	42.20
SGC	INV 3900056604-qtr localism act	722.41	120.40
Paul Godwin	Olveston school hire	45.00	0
Heart safe	De-fib batteries	350.90	56.00
Almondsbury tree service	Tree work in parish	2532.00	422.00
New Post box Qamp	Black country metal	49.00	0
ALCA	TRAINING -SR CHAIR SKILLS22884	45.00	0
ALCA	Assertion 10 councillors	75.00	0
ALCA	Assertion 10 -Clerks	35.00	0
ALCA	Essential Councillor LE	45.00	0

It was Resolved to pay all these payments and were proposed by DB and seconded by LE and all the payments/approvals were unanimously Agreed by the council.

FC/25/119 Planning Minutes update Annexe 2

It was Agreed that the Clerk invite developers for a communication strategy to parishioners later in the following months, if required

Mgr took us through the minutes in the Annexe and The Clerk confirmed that **P25/01918/HH - The Millpond, Hardy Lane** was not on the Management Development meeting so was still deferred

FC/25/120 Standing Orders Policy Review

It was Resolved to approve the policy changes to the previous year, and a clean copy would be issued and put on the website. It was proposed by TT and seconded by DB and unanimously Agreed by the council.

FC/25/121 Action List Update- (issued separately)

Update see Annexe 3

FC/26/28

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FC/25/122

Clerk Report:

- APA Date and Format -AS /Clerk -The Date Agreed is Friday 15th May 2026 6.30-8pm at the Olveston Parish Hall networking event-the poster will be sent out for comments tomorrow. Posters and leaflets will be used to advertise. Also, a 'suggestion box' on the night was agreed
- Annual Calendar for 2026/7-previously issued and agreed
- Voice Meeting -new guidelines were issued and circulated
- ME to follow up on Footpaths with SGC

Meeting finished 20.13 pm

Future meeting:

Full Council Tuesday 31st March 2026

FC/26/29

Annexe 1

CLlr MR Report

1. Car parking Charges

No SGC report has yet being produced regarding the carparking charges, so I asked some questions at the last full Council Meeting, two weeks ago:

Question 96 of 2025/26 asked by CLlr Matthew Riddle

Since the introduction of car parking charges, how much revenue has the council raised in fees, what was the target revenue the council expected to raise during this time and what were the capital upfront costs of introducing the scheme. Also, what are the ongoing costs of running the car park charges collection?

Response: There is estimated to be £557k of net revenue in the current 2025/26 financial year based on figures as at the end of December. The estimated in-year shortfall against the expected £800k full year income, is due to the off-street parking charges not starting until 19 May and the scheme pricing policy that sought to balance the need to generate income with the potential impact on local communities and businesses. If you adjust the £557k for a full year of income, i.e. assume charging started on April 1 rather than May 19, then the estimate is £639k, which is 80% of the expected £800k income. It is important to note that the £800k full year income target for off-street parking charges is anticipated to be met in full next financial year. The upfront costs of introducing the scheme were £456k, which means that in overall terms these costs will be met in full in the first year of operating car parking charges in council owned car parks in South Gloucestershire. The annual running costs in a full year are c£255k, which have been factored into the forecast and fully funded by income from parking charges

2026/27 car parking increases are shown below: 25/26 % increase 26/27

Place	Asset & Infrastructure	Request a new traffic survey data - temporary ATC site: If necessary to commission a third party to undertake the survey	£175.70	5%	£184.50	Standard Fees and Charges Policy increase
Place	Parking services	Parking Services				
Place	Parking services	Car Parks - Short Stay				
Place	Parking services	Car Parks - Short Stay	Free		Free	
Place	Parking services	Car Parks - Short Stay	£0.70	14%	£0.80	Standard fee increase rounded up to nearest 10p
Place	Parking services	Car Parks - Short Stay	£1.30	8%	£1.40	Standard fee increase rounded up to nearest 10p
Place	Parking services	Car Parks - Short Stay	£3.00	7%	£3.20	Standard fee increase rounded up to nearest 10p
Place	Parking services	Car Parks - Short Stay	£5.00	6%	£5.30	Standard fee increase rounded up to nearest 10p
Place	Parking services	Car Parks - Short Stay	Free		Free	
Place	Parking services	Car Parks - Long Stay				
Place	Parking services	Car Parks - Long Stay	£3.00	7%	£3.20	Standard fee increase rounded up to nearest 10p
Place	Parking services	Car Parks - Long Stay	£4.00	5%	£4.20	Standard fee increase rounded up to nearest 10p
Place	Parking services	Car Parks - Long Stay	£5.00	6%	£5.30	Standard fee increase rounded up to nearest 10p
Place	Parking services	Car Parks - Long Stay	£20.00	5%	£21.00	Standard fee increase rounded to whole amount
Place	Parking services	Car Parks - Long Stay	£75.00	7%	£80.00	Standard fee increase rounded up to nearest £5
Place	Parking services	Car Parks - Long Stay	£435.00	7%	£465.00	Standard fee increase rounded up to nearest £5
Place	Parking services	Car Parks - Long Stay	£840.00	7%	£900.00	Standard fee increase rounded up to nearest £100
Place	Parking services	Car Parks - Long Stay	Free		Free	
Place	Parking services	Car Parks - Long Stay	£1.00	10%	£1.10	Standard fee increase rounded up to nearest 10p
Place	Parking services	Car Parks - Long Stay	£2.00	5%	£2.10	Standard fee increase rounded up to nearest 10p
Place	Parking services	Car Parks - Long Stay	£8.00	5%	£8.40	Standard fee increase rounded up to nearest 10p
Place	Parking services	Car Parks - Mixed Tariff				
Place	Parking services	Car Parks - Mixed Tariff	£0.70	14%	£0.80	Standard fee increase rounded up to nearest 10p
Place	Parking services	Car Parks - Mixed Tariff	£1.30	8%	£1.40	Standard fee increase rounded up to nearest 10p
Place	Parking services	Car Parks - Mixed Tariff	£3.00	7%	£3.20	Standard fee increase rounded up to nearest 10p
Place	Parking services	Car Parks - Mixed Tariff	£4.00	5%	£4.20	Standard fee increase rounded up to nearest 10p
Place	Parking services	Car Parks - Mixed Tariff	£5.00	6%	£5.30	Standard fee increase rounded up to nearest 10p
Place	Parking services	Car Parks - Mixed Tariff	£20.00	5%	£21.00	Standard fee increase rounded up to nearest 10p
Place	Parking services	Car Parks - Mixed Tariff	Free		Free	
Place	Parking services	Car Parks - Mixed Tariff	£1.00	10%	£1.10	Standard fee increase rounded up to nearest 10p
Place	Parking services	Car Parks - Mixed Tariff	£2.00	5%	£2.10	Standard fee increase rounded up to nearest 10p
Place	Parking services	Car Parks - Mixed Tariff	£8.00	5%	£8.40	Standard fee increase rounded up to nearest 10p
Place	Parking services	Park & Ride: Parkway North	£2.60	0%	£2.60	No Change
Place	Parking services	Park & Ride: Parkway North - Blue Badge	Free	0%	Free	No Change
Place	Parking services	Park & Ride: Yate	Free	0%	Free	No Change
Place	Parking services	Park & Ride: Lyde Green	Free	0%	Free	No Change
Place	Parking services	Abbeywood Train Station	£2.60	0%	£2.60	No Change
Place	Residents Parking Waiver Scheme	Residents Parking Waiver Scheme				
Place	Residents Parking Waiver Scheme	Kingswood, Thornbury, Yate, Filton & Stoke Gifford	£10.00	0%	£10.00	Fixed Fee

A member of Thornbury Chamber of Commerce believes that footfall has dropped by 30% since the introduction.

3. Current SGC Consultations can be found at:

<https://consultations.southglos.gov.uk/consult.ti/system/listConsultations> (none on this website directly affecting Olveston Parish), however, consultations on:

[School Term and Holiday Dates 2027-2028](#)

Open from 19 Jan 2026 to 02 Mar 2026

[Annual Review of Licensing Service fees and charges 2026/27](#)

Open from 06 Feb 2026 to 06 Mar 2026

4. The SG Council approved its budget last week for 2026/27:

Council Tax up 4.99%

Green Bin charge £63 to £75, an increase of 19%

Car parking charges are going up (see above)

5. Changes have been introduced to the Sort-It Centres in that residents must now book a time slot to visit. Over the next year three weekly black bin collections will begin and soft plastic recycling collection at kerbside will start in all the remaining areas not covered by the pilot. I continue to press the Council to collect used blister packs, this was first requested by Olveston and Tockington WI, but is difficult as blister packs are a mixture of metal and plastic.

All the details can be found here: [Answers to your questions about waste and recycling | BETA - South Gloucestershire Council](#)

The roll out of soft plastic collection should start after April 2026.

6. I continue to log potholes and escalate them where required with the Head of Streetcare. Potholes and other Streetcare matters can be logged at [Report it | South Gloucestershire Council \(southglos.gov.uk\)](#)

7. Help nationally and locally with the **cost of living** can be found at (see the home page) :

<https://beta.southglos.gov.uk/help-with-the-cost-of-living>

8. SGC has set up an area on its web page (see the homepage) called the '**The Big Switch**', advice for residents and businesses of how to help the environment and cut carbon emissions at:

<https://beta.southglos.gov.uk/environment-and-waste/energy-and-climate-change/the-big-switch>

Please continue to keep in touch on Olveston Parish matters.

Cllr TW Report

The Y2C and 918 busses will be continuing until July at least, the intention is to extend these services longer as soon as the government's settlement has been published next month.

Millpond Tockington planning is returning to the planning committee next Thursday, planners were waiting for the clarification that was asked for which should now have been received.

Alveston Hill and A38 junctions should be open again next week. Sometime in the future Alveston Hill will have overnight one lane closures with traffic control for two way access. This is to construct something to hold the banking.

I continue too not only report but also chase pothole reinstatement, the road stock throughout the country has suffered from years of neglect due to austerity.

As you might of seen Vattingstone Lane and The Down in Alveston will be resurfaced soon, this will need overnight closures.

If there is anything else you would like to know please email me

Annexe 2

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**MINUTES OF A MEETING OF PLANNING COMMITTEE HELD Tuesday 24th February 2026
AT 18.30pm Camp Committee Room**

PRESENT: Chair Cllr Miles Grocott (Mgr.), Cllr Steve Ritchie (SR), Di Buckley (DB)

In Attendance: M Evans -Clerk. Cllr John Hughes (JH)

- | | |
|------------------|---|
| PL/25/078 | To Receive and Accept Apologies for absence |
| PL/25/079 | To receive any questions, statements, or submissions from members of the public in attendance none |
| PL/25/080 | To Receive Declarations of Interest or requests for dispensations |
| PL/25/081 | To Approve and Sign the Minutes of the meeting 14.2.2026 as a Correct Record Agreed and approved |
| PL/25/082 | Applications to be considered. |

DOC26/00031 Discharge of Conditions 5 (External lighting) and 6 (Ecological enhancements) attached to planning permission P23/01592/F Erection of 1 no. agricultural building. - Pine Ridge Olveston Road Old Down South Gloucestershire BS32 4PH **No Comment**

P26/00006/LB Woodview Haw Lane Olveston South Gloucestershire BS35 4EG

Demolition of 1.no front outbuilding and erection of replacement outbuilding to form garage. Demolition of rear outbuilding and erection of replacement outbuilding (Retrospective) **No Objection**

P26/00005/HH Woodview Haw Lane Olveston South Gloucestershire BS35 4EG

Demolition of 1.no front outbuilding and erection of replacement outbuilding to form garage. Demolition of rear outbuilding and erection of replacement outbuilding (Retrospective) **No Objection**

P26/00259/F Windmill House Olveston Road Old Down South Gloucestershire BS32 4PH

Erection of 2no single storey extensions and internal reconfigurations

No Objection however before the works start there must be an improvement in car parking strategy as several employees/visitor's park on the road outside and at QAMP building

DOC26/00053 Discharge of condition 5 (Landscaping) attached to planning permission P26/00052/HH Erection of a single and a two storey extension to the south elevation to form additional living accommodation. Erection of front porch. Demolition of existing garage and erection of a detached double garage. Increase vehicle entrance width and modify access arrangements with associated drive at the front (Amendment to previously approved scheme P24/01067/HH). - Hazel Cottage Hazel Lane Rudgeway South Gloucestershire BS35 3QP **No Comment**

The Committee Approved the:

**JOINT STATEMENT OLVESTON (OPC) AND ALVESTON (APC) PARISH COUNCILS
P25/01369/O**

This is to be posted on the SGC planning portal

PL/25/23

TO: NOTE APPEALS, APPEAL DECISIONS, AND PLANNING DECISIONS MADE IN THE PARISH

Olveston Parish Council Registered Address: QAMP, Old Down, Bristol, BS32 4PH

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P25/02873/PNA

Land At Pilning Street Tockington South Gloucestershire BS32 4LR

Prior notification of the intention to erect 1no. agricultural building.

Deemed Consent.

P25/02071/HH Orchard House New Road Olveston South Gloucestershire BS35 4DX Alterations to the roofline to form raised parapet. Application of render to whole dwelling. Erection of front canopy.

Erection of a single storey side extension to form garage.

Approve with Conditions.

P26/00052/HH Hazel Cottage Hazel Lane Rudgeway South Gloucestershire BS35 3QP Erection of a single and a two storey extension to the south elevation to form additional living accommodation.

Erection of front porch. Demolition of existing garage and erection of a detached double garage. Increase vehicle entrance width and modify access arrangements with associated drive at the front (Amendment to previously approved scheme P24/01067/HH).

Approve with Conditions.

Next Meeting Wednesday 11th March 2026 7pm

Finished 18.40 pm

PL/25/24

Annexe 3

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Action List

Matters arising (from last council meeting) and reviewed February 24th, 2026

Current Action List: **outstanding**

- I. QAMP side Kerbs-obtain quote from supplier and discuss 29.10.24-JH will bring costings to the Full Council-this is delayed until Summer/Autumn 2025 -SR is progressing with Mike Taylor.TW asked also to consider No Parking signs in the future Bollards installed -Bollards have been installed and Kerb works is now delayed - due to weather conditions
- II. Communication events going forward -AS to prepare training paper in Early 2026
- III. FC/25/38 JH has met with Tennis Chair -the new £15 rent to be invoiced (completed) and JH will agree an annual further contribution early Jan/feb 2026
- IV. Notice Boards -Tockington and Olveston -new back boards and window/panes to be replaced -ME to find contractor -received £530 quote -confirm UV protection then proceed
- V. Peter Floyd-putting a group together on traffic issues etc -COMMENCING -Mgr will give him past papers
- VI. Vicarage Play area Hedge row-works for Clearance Eastern edge -£1824 (inc vat)-nearly complete
- VII. TT to investigate a plaque in RL honour (maybe Tockington Green bench)

COMPLETED -Now held as a record by the Clerk

APA -date agreed 15th May 6.30-8.00 AS/Clerk-issue new Annual Calendar26/27 issued

Ends.....