



FULL COUNCIL MEETING

Wednesday 17th December 2025 at 19.30pm

Address for meeting: QAMP Committee room.

Present: Cllrs John Hughes-Chair (JH), Steve Ritchie (SR), Tony Turnbull (TT), Miles Grocott (Mgr), Pat Savage (PS), Di Buckley (DB), Leanne Edwards (LE)

The meeting was Quorate

In Attendance: M Evans (Clerk),

FC/25/92 **Accept Apologies for Absence:** Amanda Symonds (AS), Tony Williams and District Cllr SGC (TW),

FC/25/93 **Declarations of Interest (DOI) under the Localism Act 2011 and requests for dispensations**
n/a

FC/25/94 **To Agree Minutes of the Full Council 25th November 2025 and any matters arising.**

These were proposed by DB and seconded TT and unanimously Resolved by the council and will be signed by the Chair of the meeting.

The meeting was recorded in line with The Openness of Local Government Regulations 2014(SI2014/2095) and normally OPC protocol of deletion after 28 days.

FC/25/95 **PUBLIC QUESTIONS TIME**

Members of the public are invited to make representations to Olveston Parish Council on any matters relating to the work of the Council. (Public Bodies admission to meetings) Act 1960.
None

FC/25/96 **TO RECEIVE REPORTS ON ISSUES AFFECTING OLVESTON FROM SOUTH GLOUCESTERSHIRE Ward Severn Vale (SGC) COUNCILLORS**

NO REPORTS RECEIVED THIS PERIOD

FC/26/23

FC/25/97**Finance payments and approvals for December 2025**

DEC 2025-payments			
Hathaway	Inv 1039	168.00	28.00
Lindsay Smyth	IT /website support Nov-Dec 25	45.00	0
To Approve			
The Late Richard Lloyd MBE	Contribution Immunodeficiency UK	250.00	
Hathaway -Jan26 work	Eastern Hedge Vicarage Lane playing	1824.00	304.00
Bench picnic	QAMP-ouafc-community grant	450.00	
QAMP committee room	Half yearly clean and paint	240.00	
QAMP committee room	New filing unit	400.00	
Parish Players	Community grant	500.00	

It was Resolved to pay all these payments and approved items listed to progress and were proposed by SR and seconded by PS and all the payments/approvals were unanimously Agreed by the council.

FC/25/98**Planning minutes update**

Noted last minutes in **Annexe 1**.

FC/25/99**Action List Update**

Noted last minutes in **Annexe 2**.

FC/25/100**Annual Calendar 26/27 issued for Councillor review**

These are in **Appendix 3** and the dates for 2026/7 will be issued in January 2026. The December 2026 FC meeting will be on a Thursday

FC/25/101**Reminder Voice Meeting Monday 19th January 2026, 6.30 to 8.30 at Thornbury Leisure Centre**

All councillors were asked to attend and out in their diaries

Meeting finished 20.06 pm

Future meeting:

Full Council Tuesday 27th January 2026

FC/26/24

Olveston Parish Council Registered Address: QAMP, Old Down, Bristol, BS32 4PH

Email: clerk@olvestonparishcouncil.gov.uk

Annexe 1



MINUTES OF A MEETING OF PLANNING COMMITTEE HELD WEDNESDAY 17th December 2025 AT 19.00pm Camp Committee Room

PRESENT: Chair Cllr Miles Grocott (Mgr.), Di Buckley (DB), Cllr Steve Ritchie (SR)

In Attendance: M Evans -Clerk

PL/25/058 To Receive and Accept Apologies for absence

PL/25/059 To receive any questions, statements, or submissions from members of the public in attendance none

PL/25/060 To Receive Declarations of Interest or requests for dispensations DB LEFT THE ROOM FOR P25/02682/PIP

PL/25/061 To Approve and Sign the Minutes of the meeting 25.11.2025 as a Correct Record
Agreed and approve

PL/25/062 Applications to be considered.

P25/02682/PIP Permission in principle for the erection of 2no. dwellings. - Land At Old Down the Down South Gloucestershire BS32 4PH

No Objection

DOC25/00248 Discharge of Condition 4 (Landscaping) Condition 6 (Bat/Birds) and Condition 7 (External Lighting) attached to planning permission P22/06946/F Conversion and single storey extension of existing stone barn to form 1no. detached dwellinghouse and associated works - Oakley House Washingpool Hill Rudgeway South Gloucestershire BS35 3SD

No Comment

P25/02582/CLP Installation of 3.no rooflights and 1.no rear dormer to facilitate loft conversion. - 3 Orchard Rise Olveston South Gloucestershire BS35 4DY

No Comment

TO: NOTE APPEALS, APPEAL DECISIONS, AND PLANNING DECISIONS MADE IN THE PARISH

P25/02268/HH 19 South Road Almondsbury South Gloucestershire BS32 4HU

Erection of two storey rear extension to form additional living accommodation.

Refusal.

P25/02461/OHLE Land At The Common Olveston South Gloucestershire Application for consent under the Electricity Act 1989: The Overhead Lines (Exemption) (England and Wales) Regulations 2009 to relocate existing H pole, and to remove low voltage wood pole with steel pole in new position. **No Objection.**

P25/02233/TCA 20 Denys Court Olveston South Gloucestershire BS35 4DW Works to 1no Cherry Plum Tree to crown reduce by 2m. Works to 1no Judas Tree to crown reduce by 6m within Olveston Conservation area.

No Objection.

P25/01210/PIP Land North Of The Down Old Down South Gloucestershire Permission in principle for the erection of between 1 and 3 dwellings. P25/01210/PIP

Approve with Conditions

~~**P25/02765/TCA** Grove House Lower Tockington Road Tockington South Gloucestershire BS32 4LF~~

~~Works to fell 1.no Ash Tree & 1.no Pine Tree. Trees situated within Tockington Conservation Area. (withdrawn)~~

SITE VIST FOR Millpond is 15th December am **P25/01918/HH - The Millpond, Hardy Lane, Tockington, BS32 4LN-**
The Clerk delivered OPC STATEMENT -The decision will take place by Man.Dev committee on 8th January 2026

Finished 19.21 pm

Next Meeting Wednesday 17th January 2026 7pm

PL/25/19

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Annexe 2

Matters arising (from last council meeting)

Action List (updated 16.12.25)

Current Action List: outstanding

- I. QAMP side Kerbs-obtain quote from supplier and discuss 29.10.24-JH will bring costings to the Full Council-this is delayed until Summer/Autumn 2025 -SR is progressing with Mike Taylor.TW asked also to consider No Parking signs in the future Bollards installed -Bollards have been installed **Kerb works to completed by asap**
- II. New Signs -Dog walking at Tockington Play area required -gates going up 2 entrances on cricket pitch) **work completed by Cricket Club**
- III. Sign/Plaque at the Old Down Play area -**needs refixing**
- IV. Old Play Area-**both Gates need repair and swing safety chain -SR/TT Completed**
- V. Communication events going forward -**AS to prepare training paper in Early 2026**
- VI. FC/25/38 JH Tennis club Rent agreed **and will work up ancillary payment 2026**
- VII. Notice Boards -Tockington and Olveston -new back boards and window panes to be replaced -**need to find supplier**
- VIII. Pond -at the bottom of Church road Olveston needs dredging and foliage on banks cut back -circa £3k (SGC to fund 50%)-SGC approved to happen early Jan 2026
- IX. AS -parking issue -send photo
- X. Peter Floyd-putting a group together on traffic issues etc including Miles
- XI. Lower Tockington road over the Green -flooding /drains /manhole covers need Street care

COMPLETED

Churches Security -There has been issues with QAMP alarms and the Clerk will be negotiating all their invoices which will be under strict scrutiny. **Completed**

QAMP Keys – **Completed**

Tyre under Table Tennis -**Completed**

Litter Picking -**new team PS Completed**

Flags on Posts and Poles latest policy statement form SGC -**Noted**

Old Down refurbishment of Notice Board - Old Down now complete and moved inside the bus shelter- **Completed**

New Bench -Tockington Play Area -a new Black bench was proposed and approved for TT to proceed -Installed Completed -looking at Health and Safety aspect -TT to apply a covering to the sharp edges -**Completed**

Daffodil Bulbs for Village Gates 2025-**Completed** -TT completed -it was confirmed they will be planted over the next 2 weeks -**Completed**

OUAFC/OPC -use Community grant allocation for one new bench to replace broken bench (council agreed) and tea and chat £150 -Agreed/**Completed**

Christmas Cards -printed and stickers -distribution list to be finalised by AS/PS-Clerk to supply last year's list- **Completed**

Annexe 3 Meetings/Calendar

TUESDAY =T WENDESDAY =W				Agreed		AS AT 17.12.25	
Full Council				Planning	MSFW	Finance	APA Annual Meeting
2025							
2026	January	T	27	W T	14 27	7	
	February	T	24	W T	11 24		
	March	T	31	W T	18 31	11	

he Clerk will issue from 1st April 2026 to March 2027 in January 2026 FC meeting

Proposed schedule for 2026:		Making Spacefor Wildlife(MSFW)	
07-Jan			
February, TBC (Recording group, Olveston school)			
11-Mar			
13-May			
15-Jul			
09-Sep			
11-Nov			

APA	TBC
ANNUAL MEETING	TBC
Christmas Thursday	
August-no mtgs	